



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – [info@penmetparks.org](mailto:info@penmetparks.org)  
[www.penmetparks.org](http://www.penmetparks.org)

## **REGULAR MEETING MINUTES: Tuesday, December 3, 2019, 6:00 pm**

Gig Harbor Civic Center Council Chambers (3510 Grandview St., Gig Harbor, WA 98335)

**Call to Order:** The meeting of the Peninsula Metropolitan Park District was called to order by President Hill at 6:04 pm

### **Commissioners Present:**

Maryellen (Missy) Hill  
Amanda Babich  
Todd Iverson  
Steve Nixon  
Kurt Grimmer

### **Staff:**

Glenn Akramoff  
Eric Guenther  
Aiden Krug  
Elaine Sorensen  
Stacie Snuffin

### **Citizens:**

Kendalyn Harris  
Joel Wingard

### **ITEM 1 Approval of Agenda**

Commissioner Grimmer made the motion to approve the agenda, seconded by Commissioner Iverson. The agenda was approved with a 5-0 vote.

### **ITEM 2 Citizen Comments: None**

### **ITEM 3 Presentations**

#### **3.a Interim Final Report**

Glenn Akramoff reported that PenMet Parks was invited to participate in an Audit which is an annual event. There will be an exit interview with a board member or two, the Executive Director and Financial Manager. Staff put together an Annual Draft Report for 2019. It will be posted on the website when it is finalized. In addition, Akramoff presented a summary of his final assessment of PenMet Parks.

#### **3.b Financial Report: None**

#### **3.c President's Report**

Commissioner Grimmer nominated Commissioner Babich to serve as the Clerk on the 2020 PenMet Board. Commissioner Nixon nominated Commissioner Hill for President. Commissioners will vote at the next Board meeting on January 7<sup>th</sup>, 2020. President Hill announced that

Laurel Kingsbury will be joining us at the next meeting where she will be sworn into office as a new Commissioner for PenMet Parks.

**ITEM 4      Consent Agenda**

Commissioner Nixon made a motion to approve the agenda, seconded by Commissioner Grimmer. The agenda was approved with a 5-0 vote

**4.a      Approval of Meeting Minutes**

12-03-2019 Regular Session

**4.b      Approval of Vouchers**

\$179,472.70 Reference number: V2019 609-V2019 653

**ITEM 5      Old Business**

**5.a      R2019-020 Park Enhancement Grant (PEG) Program Policy Update**

Interim Executive Director Akramoff discussed the (PEG) Program Policy Update. Commissioner Nixon asked about the possibility of collaborating with KeyPen Parks regarding their recreation programs. Commissioner Grimmer motioned to approve the policy update. Commissioner Iverson seconded the motion. The motion passed with a 5-0.

**5.b      R2019-024 PEG Grant Project Approval -Voyager Elementary Playground**

Commissioner Babich asked about access to the schools' playgrounds after school hours. Commissioner Babich motioned to approve PEG Grant Project – Voyager Elementary Playground. Commissioner Grimmer second the motion. The motion passed with a 5-0.

**ITEM 6      New Business**

**6.a      Public Hearing: Surplus Property & Property Exchange**

President Hill began the public hearing at 6:30 PM. Interim Executive Director Akramoff recommended approving the exchange of property between Peninsula School District and PenMet Parks. President Hill gave details for the exchange which are as follows: PenMet Parks' property Lot 2 of the Gig Harbor Short Plat recorded under Pierce County Auditor File No. 201412305002 (Pierce County Tax Parcel No. 0221067001) which is surplus and no longer needed for District park or recreation purposes pursuant to RCW 35.61 if surplus, to transfer and exchange the real property pursuant to chapter 39.33 RCW for a portion of certain real property owned by the Peninsula School District with a site address of 10202 Bujacich Rd N.W., Gig Harbor, WA (Pierce County Tax Parcel No. 0122363023) which is subject to a boundary line adjustment or lot segregation, and

other good and valuable consideration. Citizen Joel Wingard spoke about the value of keeping the open spaces for recreation purposes. Discussion closed at 6:37 PM

**6.b R2019-015 PSD Property Surplus, Land Exchange, Easements, Joint Use Agreement**

President Hill made the motion to approve the resolution, seconded by Commissioner Babich. The resolution was approved with a 5-0 vote.

**6.c R2019-025 Amending Pay and Classification Plan Budget Salary Survey Results**

Interim Executive Director, Akramoff presented the Salary Survey results and how it will not affect the 2020 budget. President Hill made the motion to approve the resolution, seconded by Commissioner Nixon. The resolution was approved with a 5-0 vote.

**6.d Consider: Staff Position Changes**

Interim Director Glenn Akramoff presented two new job titles. First, an Administrative Service Manager position. President Hill made the motion to approve the amendment, seconded by Commissioner Grimmer. The amendment was approved with a 5-0 vote. The second is a Special Events Coordinator position. Commissioner Babich made the motion to approve the amendment, seconded by Commissioner Nixon. The amendment was approved with a 5-0 vote.

**6.e R2019-023 Contract for Consultant Service – Driftmier Architects**

Staff member Eric Guenther presented the resolution for a Consulting Contract with Driftmier Architects to assess and design renovations for the Hales Pass School House. Commissioner Babich inquired on the interview process. Eric Guenther explained the vetting process. President Hill made the motion to approve the resolution, seconded by Commissioner Nixon. The resolution was approved with a 5-0 vote.

**ITEM 7 Comments by Board**

Commissioner Iverson stated he wanted to donate the rest of his legislative funds to the Adaptive Recreation Program. Commissioner Iverson gave his last remarks as commissioner and thanked PenMet commissioners and staff. The Board thanked Commissioner Iverson for all his service over the years.

**ITEM 8 Next Board Meeting:** Tues. January 21<sup>st</sup>, 2020 (Regular) at City Hall location at 6 pm

**ITEM 9 Executive Session:**

The Executive session was public. Interim Executive Director Akramoff discussed the lease options at the Performance Golf Center. PenMet Parks will extend the lease for the Harbor Soccer Club and not extend the lease to

Fox Island Brewery. Akramoff gave an exit speech to the Board and staff members.

**ITEM 10      Adjournment**

Commissioner Hill adjourned the meeting at 7:45 pm

APPROVED BY THE BOARD ON: 1/7/20



**President**



**Clerk**

Submitted by: *Stacie Snuffin*